



FOUR KEYS TO A SUCCESSFUL RETURN

1. Original receipt must accompany all returns.
2. Make your returns by the deadline dates shown on the reverse side of this card.
3. Return products in the same condition as purchased
Damaged merchandise will not be accepted.

RETURN POLICY AT A GLANCE

TEXTBOOKS

Textbooks must be returned online through the West Shore Community College Virtual Bookstore. To return your textbook, log on to the account used to place the order. From there you will need to select the items you would like to return and generate a pre-paid shipping label. Returns must be made within two weeks from the start date of your class or within 21 days of shipping, whichever is longer. Items must be unopened and in their original condition.

NON-TEXTBOOK RETURNS

Refund or exchange accepted within 10 days of purchase with the original receipt. Merchandise must be in re-saleable condition and with the original package. **Candy, software, books, and opened technology sales are final.** The Bookstore has the right to deny or discount or return if the product is not in re-saleable condition.

*Please note that refund is given in the same tender as purchased. At times, a check may have to be mailed to your home address instead of cash.